

**North Coast Schools Medical Insurance Group**  
**Board Meeting**  
**March 18, 2026 – 10:00 AM**

**Humboldt County Office of Education**  
**Annex Board Room**  
**901 Myrtle Avenue, Eureka, CA 95501**  
**707-445-7126**

***Board Agenda***

*The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.*

[Zoom Link](#)

**Teleconference Location:**  
Middletown Unified School District  
20932 Big Canyon Road, Middletown, CA 95461  
(707) 987-4100

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**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

**3.0 ITEMS/COMMENTS FROM THE PUBLIC**

Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

**4.0 APPROVAL OF CONSENT AGENDA**

The Board will review the items listed on the Consent Agenda for any adjustments and adoption.

- a) Board Meeting Minutes – January 14, 2026
- b) Board Meeting Minutes – March 4, 2026
- c) 2024-2025 Financial Management Information Report

**5.0 CORRESPONDENCE**

- a) Special Districts Financial Transactions Report

**6.0 REPORTS/DISCUSSION ITEMS:**

**6.1 Director’s Report – Taylin Titus**

Ms. Titus will update the Board on matters of interest to the JPA.

- 6.2 Consultant's Report – Ann Marie Heffernan & Marc Paletta**  
Ms. Heffernan and Mr. Paletta will present the consultant's report.

**7.0 INFORMATIONAL REPORTS:**

*The following written reports are provided for the Board's review. No presentation or discussion is scheduled. Board members may request that any item be added to a future agenda for discussion.*

- 7.1 Blue Shield Report**  
**7.2 CVS/Caremark Report**  
**7.3 Guardian Report**

**8.0 ACTION ITEMS**

- 8.1 Appointment of Area 5 Representative – Taylin Titus**  
Ms. Titus will ask the Board to appoint a new Area 5 representative.
- 8.2 Financial Audit – Michael Manduca, James Marta & Company**  
Mr. Manduca will present the 2024-2025 financial audit.
- 8.3 2025 Certification of Lives – Michael Manduca, James Marta & Company**  
Mr. Manduca will present the 2025 Certification of Lives report.
- 8.4 2025-2026 Revised Final Budget – Sam Mel-Chan, SETECH**  
Ms. Mel-Chan will present the 2025-2026 revised final budget.
- 8.5 Financial Report – Sam Mel-Chan, SETECH**  
Ms. Mel-Chan will present the most current financial reports.
- 8.6 Medical Program Borrowing – Taylin Titus**  
Ms. Titus will ask the Board to consider a loan from the Dental Program.
- 8.7 2026-2027 Medical, Dental & Vision Plan Rate Setting – Luis Murillo**  
Mr. Murillo will present the recommended 2026-2027 rate recommendations.
- 8.7.1 Medical Plan Rates**  
**8.7.2 Dental Plan Rates**  
**8.7.3 Vision Plan Rates**
- 8.8 Proposed Meeting Calendar – Taylin Titus**  
Ms. Titus will present the proposed meeting calendar for 2026-2027.

**9.0 CLOSED SESSION**

- 9.1 Public Comment – Closed Session**  
Members of the public may address the Board concerning any item on the closed session agenda. Individual speakers shall be allowed three minutes, and the Board shall limit the total time for public input on each item to twenty minutes.

**9.2 Announcement of Closed Session Items**

Pursuant to Cal. Gov. Code sec. 54957(b)(1):

- Performance Evaluation of Executive Director, Insurance Services

**9.3 Adjourn to Closed Session**

**10.0 RECONVENE TO OPEN SESSION**

**10.1 Report on Closed Session**

**11.0 AGENDA ITEMS/NEXT MEETING: May 20, 2026**

- Treasurer's report
- Carrier Renewals

**12.0 ADJOURNMENT**

***Americans with Disabilities Act***

The North Coast Schools Medical Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools Medical Insurance Group, shall be made to: Taylin Titus, Executive Director, North Coast Schools Medical Insurance Group, 901 Myrtle Avenue, Eureka, CA 95501.