

# **North Coast Schools Medical Insurance Group Board Meeting**

**November 12, 2025 – 10:00 AM**

**Humboldt County Office of Education  
Annex Board Room  
901 Myrtle Avenue, Eureka, CA 95501  
707-445-7126  
*Board Agenda***

*The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.*

**Teleconference Location:**  
Middletown Unified School District  
20932 Big Canyon Road, Middletown, CA 95461  
(707) 987-4100

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## **1.0 CALL TO ORDER**

## **2.0 APPROVAL OF AGENDA**

## **3.0 APPROVAL OF MINUTES**

Approve Minutes of Meetings on September 17, 2025, and October 20, 2025.

## **4.0 ITEMS/COMMENTS FROM THE PUBLIC**

Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

## **5.0 CORRESPONDENCE**

## **6.0 REPORTS/DISCUSSION ITEMS**

### **6.1 Director's Report – Taylin Titus**

Ms. Titus will update the Board on recent activities of interest to the JPA.

### **6.2 Consultant's Report – Ann Marie Heffernan & Marc Paletta**

Ms. Heffernan & Mr. Paletta will present the consultant's report.

### **6.3 Blue Shield Report – Mary Holden**

Ms. Holden will present the third-party administrator's report.

**6.4 CVS Health Report – Justine Lee**  
Ms. Lee will present the Pharmacy report.

**6.5 Guardian Report – Lisa Lucido**  
Ms. Lucido will present the Dental report.

**7.0 ACTION ITEMS**

**7.1 Financial Reports – Sam Mel-Chan, SETECH**  
Ms. Mel-Chan will present the financial reports.

**8.0 CLOSED SESSION**

**8.1 Announcement of Closed Session Items**  
**Conference with Legal Counsel – Anticipated Litigation**  
Significant exposure to litigation pursuant to Government Code 54956.9 (d) (2) or (3). Number of potential cases: 1

**8.2 Adjourn to Closed Session**

**9.0 RECONVENE TO OPEN SESSION**

**9.1 Report on Closed Session**

**10.0 NEXT MEETING:** January 14, 2026

**11.0 ADJOURNMENT**

***Americans with Disabilities Act***

The North Coast Schools Medical Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools Medical Insurance Group, shall be made to: Taylin Titus, Executive Director, North Coast Schools Medical Insurance Group, 901 Myrtle Avenue, Eureka, CA 95501.